



## Welcome to the Japanese Language Study Room

The Japanese Language Study Room is equipped with LAN networked computers as well as various dictionaries, textbooks and other teaching materials. Should you have any questions, tutors are usually available during the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> teaching period. All our tutors are Chiba University students. Their detailed schedule is posted on the Study Room door.

### Location

2<sup>nd</sup> Floor, Center for International Research and Education

### Hours

Monday-Friday from 10:30 am to 5:00 pm

The Study Room is closed during vacation periods and on public holidays.

### Rules

Students who wish to use the Study Room should obey the following:

- (1) There are Japanese language textbooks, dictionaries and magazines in the Study Room. While you can borrow magazines for a maximum period of two weeks, you can only use books and dictionaries in the study room and cannot borrow them or take them out.
- (2) Should you wish to use CD players and CD's which accompany Japanese language textbooks, please ask the tutor.
- (3) You can also use the printer, but you are not allowed to print more than 15 pages per day. If the printing paper has run out, please ask the tutor for replenishment.
- (4) You can use computers to create various documents using the installed software, however you must not save them onto the computer's hard disc. Any files left on the hard disc will be deleted by the supervisor.
- (5) You are not allowed to install any new software on the computers and software install function has been disabled.
- (6) Wireless LAN is available in this room. You may use your own notebook computer.
- (7) Food, drinks, mobile phones as well as listening to music through speakers are disallowed in the Study Room.

### Other

Enquiries regarding the Study Room should be directed to Prof. Holda (Room 5), Prof. Sato (Room 2), Prof. Yoshino (Room 6) and Prof. Nishizumi (Room 8).

